



Donation Guidelines

Hours of Operation: 7am – 3pm, 7 days a week

If you are bringing donations by vehicle:

Boylston St is a one way. There is usually some space on the right side of the road in front of some bollards and storefronts, such as La Belle Salon for drop-offs. We recommend calling the front desk (617-542-4211) a few minutes before drop off to pass on vehicle info (give descriptors: color, type of car,) and ask for a tax receipt. Park and put your hazards on and security staff will assist you in transporting donations from your car to donation bins which then get sent up to the clothing department. Security can be identified by their blue shirt Saint Francis House uniforms.

This photo is a visual reference guide. The black vehicle circled in the photo and the empty circles located in front of La Belle Hair Salon are the best places to park. These give the security team easy access for the donations.



If there is no parking when you drive by, we recommend driving around the block. The right side of the street is a common pick-up/drop-off location for delivery vehicles, which tend to be in and out fairly quickly.

If you are walking or bringing donations by public transit:

Find a security team member in the front lobby. They can be identified by the blue shirt Saint Francis House uniforms. Security staff will assist you in transporting donations to donation bins which then get sent up to the clothing department.

- **DO NOT park on the left hand side of the road as that's in the bike lane.**
- **We recommend not stopping by for a drop off between the hours of 11-1. This is our busiest time for the security team with the opening of the lunch room for the guests. If this is the only time you are available, security staff will assist you in 10-15 minutes .**